



South Coast Bikeway Alliance

Meeting Agenda November 14, 2017

Location: Third Floor Lunch Room, Dartmouth Town Hall, 400 Slocum Street

6 PM

STANDING ITEMS

5 Minute

1. Treasurer' s Report
2. Approval of Minutes from Previous Meeting

REPORTS / Updates

- Workshop 10 Minutes
- Scenic Greenway Sub Committee 10Minutes
- Summer Bike Challenge 10 Minutes
 - 2017 presentation to the Winning Town
- Quequechan River Rail Trail 5 Minutes
- Bike Share for South Coast 5 Minutes
- Light Brigade (MassBike) November 2 0 Minutes
 - MassBike did not distribute lights at UMD or BCC we did not yet receive lights for distribution

OTHER BUSINESS

- Fundraising
 - Directors and Officers and Event Insurance 5 Minutes
LAB Membership \$75; D&O 650; Gen. Lia. 215
 - NBW Grant 10 Minutes
Overhead Costs; Materials cost for Trail workshops; Event Promotion materails (Banners, Printing, Business Cards, Etc.; Summit. OTHER
 - 2018 Summit Planning
- Donation for a tree honoring Karen Pearson 5 Minutes
- Tracking Progress/Events by Town
 - Westport: Pedestrian Death Near Proposed bikeway
 - Fall River:
 - Dartmouth:
 - New Bedford: Zagster to launch
 - Fairhaven:
 - Mattapoisett: Con Com Noi pending/ Bidding expected Summer 2018
 - Marion//Mattapoisett/Marion/ Wareham: Route 6 study under consideration for traffic calming
 - Wareham:
 - UMD:

NEXT STEERING COMMITTEE MEETINGS –

OPEN DISCUSSION

As Required

Adjourn

No Later than 7:30



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Members List

Fall River

Fall River Bike Committee (pending) Nate Roberts
UMD Student, Fall River resident
Mass-In Motion –

Westport

Town Gail Roderigues Photographer, YMCA Wellness Program Volunteer Coordinator,
Keith MacDonald.
Monica Faria.

Dartmouth

Dartmouth Pathways Sandra Medeiros: Librarian, Bicyclist, Coalition volunteer
Dartmouth Pathways Greg Barnes: Walker Dartmouth Budget Director
Mary-Ellen Boyle Professor, Clark University Graduate School of Management

New Bedford

City Paul Pawlowski Landscape Architect and Urban Planner
Alternate Jen Gonet, Transportation Planner, Planning Department
Mass-in-Motion Dawn DiMarco, NB Farmers Market Manager

Fairhaven

Town Bob Espindola
Fairhaven Selectman; Energy Systems Program Manager, Acushnet Co.

Mattapoisett

Town Bonne DeSousa Friends of the Bike Path
Semi- Retired Architect/Project manager

Marion

Town Jeff Oakes
Professional Engineer/ Wetlands specialist

Wareham

Town Michael Langford
(Pending) Tom Hannon, Business Owner, Hannon Distribution.

SRPEDD

Jackie Jones, Principal Transportation Planner

YMCA Bob Trahan, COO

Voices For a Health South Coast (YMCA/SouthCoast)

Gail Roderigues Photographer, Assistant Volunteer Coordinator YMCA

UMD

Jamie Jacquart, Assistant Director for Campus Sustainability and Residential Initiatives



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ITEM: Scenic Greenway Sub Committee

Attachment F

SCBA Management and Implementation Plan

The South Coast Bikeway Alliance (SCBA) is an established 501c3 non-profit corporation. Bylaws are available [here](#). The contract for a feasibility study shall be overseen by the SCBA Steering committee and its Officers.

A Scenic Greenway Subcommittee, to be established, will assist the contractor in scheduling, communications, and regular business. The Subcommittee members will be comprised of a minimum of one representative of each city or town, along with an advisor from the Southeastern Regional Planning and Economic Development District.

- The Subcommittee shall develop and issue a request for proposals to a minimum of three qualified firms, evaluate proposals, recommend a consultant to the Steering Committee and negotiate the final scope of services and deliverables for contract.
- For the duration of the work, Subcommittee members shall coordinate activities within their respective communities and be the prime contact for stakeholders. They will provide monthly progress reports to the Steering Committee and to officials in their respective towns, review and comment on any aspect of the feasibility study as it goes forward and on the draft final report.

During or after the completion of the study, as appropriate, South Coast Bikeway Alliance may seek additional legal or planning assistance from such resources as UMass Dartmouth Law School, and UMass Amherst Landscape and Regional Planning Program to further investigate the issues delineated by the study. To the extent that such issues are restricted to publicly held land in any single Town we may seek resources from that Town or City to assist in resolution.



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Proposed duties of the Scenic Greenway Sub Committee are as follows

- 1) Coordinate delivery of all information materials to the Project Manager, including names and contact information of all known stakeholders, plans, research conducted to date, etc.
- 2) Receive and review all communications from the consultant
- 3) Determine a communication plan for regular and efficient information flow
- 4) Confer on a minimum bi-monthly basis(in person or in conference calls) to monitor progress and provide direction
- 5) Attend all public or official meetings regarding the feasibility study
- 6) Provide the initial project schedule and monthly written progress reports to the SCBA Steering Committee.
- 7) Assist in coordinating meetings or information exchange with stakeholders and their official representatives.
- 8) Review all draft and final reports and advise the Steering Committee on any decisions that require Steering committee votes.