

SCBA Meeting Minutes
Tuesday, January 12, 2021 6:00 PM. Location: Virtual Meeting
(email thesouthcoastbikeway@gmail.com for access)

Meeting called to order @ 6:05

In attendance: Sandy Medeiros, Gail Rodrigues, Jeff Oakes, Sarah Labossiere, Seth Asser, Mary-Ellen Boyle, Jackie Jones, Paul Pawlowski, Alan Slavin

STANDING ITEMS

1. Treasurer's Report (Balance checking accounts, Anticipated Receipts, Amounts owed)
 - A motion was made which passed unanimously to approve the payment of \$575.00 to American Specialty Express for the annual Directors and Officers Premium with the Group Fee. The insurance coverage will be valid through February 1, 2022.
 - The Treasurer's Report was reviewed which reported a Balance of \$4,019.10 in the SCBA checking account and \$15,337.41 in the Scenic Greenway checking account. A motion was made to accept the Treasurer's Report which passed unanimously.
2. Approval of Minutes from Previous Meeting –
 - A motion was made which passed unanimously to approve the October, November and December 2020 meeting Minutes with amendments.

FOR DISCUSSION

1. Letter of Support to MassDOT
 - A motion was made which was passed unanimously to submit a letter to MassDOT in support of accelerating the Marion SUP Phase 1 Project to the 2023 TIP from the 2024 TIP. It will be provided to the SCBA President (Bob Espindola) for his signature and submission.
2. Year End SCBA email - outreach
 - Sandy offered to prepare and send an email describing the accomplishments over the previous year. A draft will be circulated for comment.
3. Welcome email for mailing list - outreach
 - Sandy offered to prepare a welcome email for new members. Seth offered to review it.
4. Spending SCBA general funds
 - Seth presented a request for \$700 for use by the Friends of the

Mattapoissett Pathway to purchase the material for an information kiosk to be built by the Old Colony Vocational School. There was much discussion

about the goal of providing a standardized “look” for any signs or kiosks along the South Coast Bikeway and East Coast Greenway. It was suggested that member SCBA towns provide examples of any signage currently in use on their section of the Bikeway. Seth offered to provide the research completed by the Friends of the Mattapoissett Pathway on example signage. The request was tabled for future discussion.

5. Bikeway Sponsorship

- There has been no further correspondence from the potential trail section sponsor (Mr. Babbitt) regarding the dollar value or type of sponsorship. Mary-ellen had heard from an additional potential sponsor in Dartmouth. At this point it was determined that the SCBA can only say that we are looking into potential sponsorship projects and it would be helpful if the potential sponsors could provide an anticipated dollar figure. Paul suggested such a sponsorship could be used to hire a graphic design consultant to develop uniform signage designs as discussed in Item 4 above.

6. SCBA member communities’ updates (see end of this document)

7. Scenic Greenway Feasibility Study update-outreach

- Jackie reported the analysis of constraints and benefits study is ongoing. A virtual Public Outreach meeting is planned for February which will also include less formal “virtual office hour” meetings.

8. Grants

- The United Way Mini Grant application is due February 26, 2021. The grants are for \$2,500 which will be discussed in a virtual meeting, however there are no proposals from the SCBA at this time.
- The Mass Trails Grant application is due February 1, 2021.

9. MassBike Light Brigade

- Sandy and Sarah distributed bike lights to cyclists at Pier 3 in New Bedford. It was suggested that effort be described in the end of year email described in Item 2 above.

10. Accountant and audit status

- Sandy was able to review the Guidestar rating for the SCBA which is used by grantors to assess non-profit groups.
- There are upcoming tax filings due. The SCBA needs someone who can oversee or complete those filings. The Treasurer had assumed those duties in the past and we had paid our accountant to do it but we would

ideally have a volunteer to take on the duties.

11. Items not listed at time of agenda posting

- Jackie described an upcoming federal Transportation Planning Certification Review of SRPEDD's effectiveness. She provided an agenda of the virtual meetings to be held from January 26th – 28th 2021 and invited SCBA members to participate in order to describe ways in which SRPEDD has provided assistance.

12. Next Meeting date: February 9, 2021

The meeting adjourned at 7:48 pm

MEMBER UPDATES

Wareham – None

Marion – Jeff that the Marion Board of Selectmen and the Marion Pathway will be considering providing a letter of support for the advancement of Marion's Phase 1 SUP to the 2023 TIP from the 2024 TIP.

Mattapoisett – Seth reported that \$500,000 was appropriated by the State Legislature for the North Street – Industrial Drive intersection reconstruction to accommodate the SUP. The Friends of the Mattapoisett Pathway has developed a "Bikes for All" used bicycle distribution program and Vision Planning Team whose goal is to develop uniform signage along the Mattapoisett SUP.

Fairhaven - None

New Bedford – New Bedford is currently lacking City representation on the SCBA.

Dartmouth – Is still recruiting for their Pathway Committee.

Westport – Is still recruiting for their Pathway Committee and will continue to coordinate efforts with Fall River regarding the SUP connection between them. (See below). They are also working on a Complete Streets Grant.

Fall River – Brush was cut by the surveyors along the railroad connection between Fall River and Westport. The area is now being used by pedestrians and the design/construction of the path is anticipated to take at least a year. Sarah also described a helmet distribution program sponsored by Bell Helmets which provides helmets at a discounted rate. (Sandy was familiar with a similar program by Walmart which she thought might be of benefit to Mattapoisett's Bikes for All program). Sarah was also looking for information on how member Towns of the SCBA paid for the cost of maintenance or improvements to their

sections of any off road paths.

Swansea – none

Somerset – A Shared Streets Grant is being pursued and some temporary striping and signage options are being looked into.